

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
September 12, 2016
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 7:02 p.m. in Room B132 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Tim Bart
Sandra Borucki
Bruce Davidson

Marianne Kenny
Laurie Markowski
Michael Stager
Anna Fallon

Members Absent

Dennis Copeland

SUPERINTENDENTS REPORT

Ms. Klein and Ms. Martinez-Wright presented the Olympics Summer Program. The teachers were presented with Gold Medal Certificates. Dr. Caulfield also shared all of the new initiatives for the 2016-2017 school year. Ms. Borucki noted that her granddaughter is very happy with her Chromebook. Ms. Fallon shared an extensive list of work that took place over the summer, significant security upgrades to our physical plants, updates to our security process and procedures, the introduction of a user friendly security app, implementation of our district's one-to-one initiative, enhancing the educational opportunities we provide to all of our students, new curriculum initiatives in math, social studies, science and language arts. Also the single biggest investment in new technology instructional materials in over a decade, the conversion to Genesis, a new student information system, which will allow us to record data that can be used to customize the instruction for each student, an updated staff handbook, student handbook and many updated policies and regulations. Also, the district website is now fully translatable into just about any language you can think of, the achievement of a true bilingual program at Desmares and finally, the option of inclusion classrooms for many of our special education students. Ms. Fallon thanked Teachers, Administrators and Support Staff on behalf of the Board for these accomplishments.

CITIZENS ADDRESS THE BOARD

Pat Kurylo, teacher, thanked Dr. Caulfield and Ms. Fallon for recognizing her 20 years of service.

Crystal DiBetta, teacher, thanked the Board and Dr. Caulfield for recognizing her 25 years of service.

On the motion of Ms. Borucki, seconded by Mr. Davidson, minutes of the Executive Session on June 27, 2016* were approved viva voce.

***Mr. Bart, Dr. Kenny and Mr. Stager abstained.**

On the motion of Ms. Markowski, seconded by Mr. Davidson, minutes of the Regular Meeting on June 27, 2016* were approved viva voce.

***Mr. Bart, Dr. Kenny and Mr. Stager abstained.**

On the motion of Ms. Borucki, seconded by Ms. Markowski, minutes of the Executive Session on July 18, 2016* as amended were approved viva voce.

***Mr. Davidson abstained.**

On the motion of Ms. Markowski, seconded by Mr. Bart, minutes of the Regular Meeting on July 18, 2016* as amended were approved viva voce.

***Mr. Davidson abstained.**

On the motion of Ms. Borucki, seconded by Mr. Davidson, minutes of the Executive Session on August 22, 2016* were approved viva voce.

***Ms. Abbott and Mr. Stager abstained.**

On the motion of Ms. Markowski, seconded by Mr. Davidson, minutes of the Regular Meeting on August 22, 2016* were approved viva voce.

***Ms. Abbott and Mr. Stager abstained.**

PERSONNEL

The next meeting will be September 20, 2016.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Mr. Davidson.

1. Approval was given to confirm the employment of the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Bundy	Cassie	Autism/CH	September 1, 2016	\$50,860/BA/1	CEAS Students with Disabilities/Preschool-Grade 3/Kean University

2. Approval was given to amend the motion of August 22, 2016:

to employ the following staff members for the 2016-2017 school year.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
7.	DeMaio	Kimberly	Project Success/RFIS	No later than October 11, 2016	\$54,725/MA/3	Elementary K-6/Students w/Disabilities/Georgian Court University

to read:

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
7.	DeMaio	Kimberly	Project Success/RFIS	September 1, 2016*	\$54,725/MA/3	Elementary K-6/Students w/Disabilities/Georgian Court University

*reflects actual start date

3. Approval was given to confirm the employment of the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Kowal	Elizabeth	Grade 1/Gabrielle Behrens/FAD	September 1, 2016-September 28, 2016	Sub Per Diem Pay	CEAS Elementary K-6/Kean University

4. Approval was given to confirm Gabrielle Behrens, Grade 1 Teacher at Francis A. Desmares School, to take a medical leave from September 1, 2016 through September 23, 2016.

5. Approval was given for Kevin Pfluge, Health & Physical Education Teacher at Francis A. Desmares School, to take a family leave from September 28, through October 10, 2016.

6. Approval was given to accept the resignation of Rosalia Lopa, World Language Teacher at Copper Hill and Robert Hunter Schools, effective September 21, 2016.

7. Approval was given to accept the resignation of Wanda Quinones, Vice Principal at J. P. Case Middle School, effective no later than October 21, 2016.
8. Approval was given to compensate the following retired administrator for unused sick/vacation days as per the FRAA contract:

Item	Last Name	First Name	Position/Location	Sick Days	Vacation Days
1.	Baker	Dr. Carol	Supervisor of Language Arts/ Social Studies	200	30

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

9. Approval was given to employ Valerie Bart, Cafeteria Aide at Robert Hunter School, for a maximum of 3 hours per day, five days per week, at a rate of \$15.42 per hour, effective September 13, 2016, pending fingerprinting and health exam.*

***Mr. Bart abstained.**

All Staff – Additional Compensation

10. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Burns	Kathryn	BS	Part-time employee to attend faculty meetings/staff development days	14	Hourly
2.	Agabiti	Joseph	JPC	Design Challenge Lego Team	40	\$30.62/hr.
3.	Baills	Colette	JPC	Musical Advisor	150	\$30.62/hr.
4.	Bajorek	Jennifer	JPC	Student Council Advisor	150	\$30.62/hr.
5.	Boelhouwer	Peter	JPC	Learning Lab Club Advisor	50 shared	\$30.62/hr.
6.	Borawski	Jason	JPC	Yearbook Club Advisor	100	\$30.62/hr.
7.	Borawski	Jason	JPC	Website Coordinator	40	\$30.62/hr.
8.	Cahill	William	JPC	Environmental Club Advisor	50	\$30.62/hr.
9.	Casterline	Christine	JPC	Drama Club Advisor	75	\$30.62/hr.
10.	Chalikis	Thea	JPC	Learning Lab Club Advisor	50 shared	\$30.62/hr.
11.	Ciasulli	Nadine	JPC	Musical Advisor	150	\$30.62/hr.
12.	Faherty	Heather	JPC	Chorale Music Advisor	92	\$30.62/hr.
13.	Gilmurray	Mindi	JPC	Yearbook Club Advisor	100	\$30.62/hr.
14.	Handren	Marissa	JPC	Drama Club Advisor	75	\$30.62/hr.
15.	Kosensky	Matthew	JPC	Odyssey of the Mind Advisor	40	\$30.62/hr.
16.	Larkin	Donna	JPC	Art Club Advisor	45	\$30.62/hr.
17.	Nagy	Rosemary	JPC	Tigerettes Music Advisor	92	\$30.62/hr.
18.	Nagy	Rosemary	JPC	Musical Advisor	150	\$30.62/hr.
19.	O'Leary	John	JPC	Student Council Advisor	150	\$30.62/hr.
20.	Plichta, Jr.	David	JPC	DJ Club	40	\$30.62/hr.
21.	Plichta, Jr.	David	JPC	SAT Math Prep	15	\$30.62/hr.
22.	Schultz	Daniel	JPC	Orchestra Music Advisor	92	\$30.62/hr.
23.	Tamburino	Megan	JPC	Learning Lab Club Advisor	50 shared	\$30.62/hr.
24.	Thomas	David	JPC	Jazz Ensemble Advisor	92	\$30.62/hr.
25.	Treanze	Sally	JPC	American Red Cross Training Club Advisor	50	\$30.62/hr.
26.	Vita	Matthew	JPC	Debate/Speech Club	50	\$30.62/hr.
27.	Borawski	Jason	JPC	Board of Education Sound Technician-Substitute	100	\$30.62/hr.
28.	Hagan	Christopher	JPC	Board of Education Sound Technician-Substitute	100	\$30.62/hr.
29.	Magierowski	Jarret	JPC	Board of Education Sound Technician-Substitute	100	\$30.62/hr.

30.	Plichta, Jr.	David	JPC	Board of Education Sound Technician-Substitute	100	\$30.62/hr.
31.	Sochacki	Kevin	JPC	Board of Education Sound Technician-Substitute	100	\$30.62/hr.
32.	Moscaritolo	Katelyn	BS	Summer IEP Meetings	3	Hourly
33.	Jones	Robert	RFIS	CPR/AED-ERT	3	\$33.78/hr.
34.	Carson	Cynthia	BS	CPR/AED-ERT	3	\$33.78/hr.
35.	Goodfellow	Ellen	CH	CPR/AED-ERT	3	\$33.78/hr.
36.	Blay	Oliver	JPC	CPR/AED-Lunch Duty	3	\$33.78/hr.
37.	Bajorek	Jennifer	JPC	CPR/AED-Lunch Duty	3	\$33.78/hr.
38.	Morganelli	Catherine	JPC	CPR/AED-Lunch Duty	3	\$33.78/hr.
39.	Hering	Carly	JPC	CPR/AED-Lunch Duty	3	\$33.78/hr.
40.	Alwin	Mary Jo	RH	CPR/AED-Cafeteria Aide	3	Hourly

11. Approval was given to appoint the following mentor for the 2016-2017 school year.

Item	Mentor	Mentor's Location	Novice Teacher	Stipend
1.	Ellen Rogers	CH	Cassie Bundy	\$220

SUBSTITUTES

12. Approval was given to employ the following applicants as Substitutes for the 2016-2017 school year pending fingerprinting.

Item	Last Name	First Name
1.	Kowal	Elizabeth
2.	Gum	Michael
3.	Schoener	Linda
4.	Gould	Joelle
5.	Simerson	Melody

FIELD PLACEMENTS

13. Approval was given for Karen Abrams, School Psychologist, to complete her Educational Leadership Internship from Rider University with Robert Castellano, Principal at J.P. Case Middle School, for 150 hours per semester for a maximum of 300 hours during the 2016-2017 school year.

14. Approval was given to confirm the following student teacher placement for the 2016-2017 school year, pending fingerprinting:

Item	Candidate/College/Univ.	Cooperating Teacher	Location/Position	Dates
1.	Steve Mejias/TCNJ	Susan Guckin	RFIS/Music	9/6/2016-10/21/2016

Aye: Ms. Abbott Dr. Kenny Nay: 0 **Abstain: Mr. Bart #9**
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Mr. Davidson Ms. Fallon

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be October 5, 2016.

All Curriculum items were approved under one motion made by Mr. Davidson, seconded by Mr. Bart.

1. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Cascio	Leigh Anne	FAD	Readers Workshop Facilitator Data Analysis Workshop Facilitator Reading Strategies Workshop Facilitator	45 shared hrs.	\$33.78/hr.
2.	Diliberto	Kristine	FAD	Next Generation Science Standards Workshop Facilitator		

2. Approval was given of the following field trip(s) for the 2016-2017 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 3	FAD	Planetarium, Raritan Valley Community College, Branchburg, NJ	May 19, 2017	\$840	PTO

3. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Gift cards to purchase 5 gallon buckets for science	\$50	JPC	Home Depot
2.	Jack Branagan Earth Assembly	\$795	CH	Raritan Valley Clean Community Coalition
3.	Dinosaur Dig Assembly	\$500	FAD	PTO
4.	Weather Assembly	\$530	FAD	PTO
5.	Ellis Island Assembly	\$900	FAD	PTO
6.	Churchville Nature-Lenape Village Assembly	\$841	FAD	PTO
7.	Dancing with the Honeybees	\$600	FAD	PTO
8.	290 Dictionaries for Grade 3 students	\$1,020	Elementary Schools	Grandview Grange

4. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Lyman	Margaret	49 th Annual Conference on Reading and Writing, New Brunswick, NJ	October 28, 2016	R	\$180
2.	Kassick	Joseph	Reading Recovery Teacher Leader Professional Development, Lesley University, Cambridge, MA	September 28-30, 2016	O,L,F	\$1,250

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

5. Approval was given to accept the 2016-2017 Every Student Succeeds Act (ESSA) funds as indicated below:

ESSA Title	Description	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$185,366
Title II, Part A	Teacher and Principal Training and Recruiting Fund	\$60,604
Title III	English Language Acquisition and Language Enhancement	\$27,289
Title III	Immigrant	\$3,863
Total		\$277,122

6. Approval was given for the following 2016-2017 salaries to be paid using the ESSA/Title 1 grant:

Item	Last Name	First Name	Position	Full Salary	ESSA Salary	% from ESSA
1.	Ashey	Elizabeth	Literacy Coach (.5)	\$83,960.00	\$42,819.60	51%
2.	Barragan	Kathleen	Literacy Coach	\$67,420.00	\$50,565.00	75%
3.	Eresman	Jessica	Bilingual Teacher	\$52,525.00	\$21,010.00	40%

7. Approval was given for Grandview Grange volunteers to distribute dictionaries to Grade 3 students.
8. Approval was given to dispose of 62 books titled "Parade of Life: Monerans, Protists, Fungi, and Plants" from the Reading-Fleming Intermediate School. These books have a copyright date of 1997 and are obsolete and no longer needed.
9. Approval was given to dispose of 26 books titled "Science Explorer Weather and Climate" from the Reading-Fleming Intermediate School. These books have a copyright date of 2002 and are obsolete and no longer needed.

Aye: Ms. Abbott Dr. Kenny Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Mr. Davidson Ms. Fallon

FACILITIES/OPERATIONS

The next meeting will be September 13, 2016.

All Facilities/Operations items were approved under one motion made by Ms. Borucki, seconded by Mr. Davidson.

1. Approval was given for J.P. Case Middle School to dispose of the following items, that are no longer useable and are not required to trade-in, during the 2016-2017 school year:

Item	Description
1.	1 red rug
2.	5 desk chairs
3.	1 green rug
4.	26 music table combo desks

2. Approval was given to accept the following donation for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Playground Blacktop Painting – Randazzo Line Striping	\$3,675	BS	PTO

Aye: Ms. Abbott Dr. Kenny Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Mr. Davidson Ms. Fallon

TRANSPORTATION

The next meeting will be September 14, 2016.

The Transportation item was approved under one motion made by Ms. Markowski, seconded by Ms. Borucki.

- 1. Approval was given for the Settlement Agreement between Hunterdon Central Regional High School Board of Education /Flemington Raritan Regional Board of Education and the Hunterdon Central Bus Drivers Association/NJEA/NEA, as attached.

Aye:	Ms. Abbott	Dr. Kenny	Nay:	0	Abstain:	0
	Mr. Bart	Ms. Markowski				
	Ms. Borucki	Mr. Stager				
	Mr. Davidson	Ms. Fallon				

FINANCE

The next meeting will be September 21, 2016.

POLICY DEVELOPMENT

The next meeting will be September 13, 2016.

The Policy item was approved under one motion made by Dr. Kenny, seconded by Mr. Davidson.

- 1. Approval was given to present the following new policies and regulations for 2nd reading and adoption, as attached:
 - a. R 2200 Curriculum Content (M)
 - b. R 2411 Guidance Counseling (M)
 - c. R 2414 Programs and Services for Students in High Poverty and in High Need School Districts (M)
 - d. R 3126 District Mentoring Program
 - e. P 5514 Student Use of Vehicles on School Grounds*
 - f. R 7441 Electronic Surveillance in School Buildings and on School Grounds
 - g. P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)

***letter e. Policy P 5514 was tabled.**

Aye:	Ms. Abbott	Dr. Kenny	Nay:	0	Abstain:	0
	Mr. Bart	Ms. Markowski				
	Ms. Borucki	Mr. Stager				
	Mr. Davidson	Ms. Fallon				

MISCELLANEOUS/RELATED & SPECIAL SERVICES

The next will be September 21, 2016.

All Miscellaneous/Related and Special Services items were approved under one motion made by Mr. Stager, seconded by Ms. Borucki.

Action Items

- 1. Approval was given to adopt the 2016-2017 District Goals, as attached.
- 2. Approval was given to accept the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, as attached.

3. Approval was given to confirm the resignation of the following Teacher Assistant that is contracted through the Hunterdon County Educational Service Commission as follows:

Item	Last Name	First Name	Location	Position	Effective Date
1.	Tredeau	Raven	RFIS	Grade 5	August 19, 2016

4. Approval was given for Jacquelyn Young, to be a volunteer Varsity and JV Girls Field Hockey Coach at J.P. Case Middle School from September 13, 2016 through October 31, 2016.
5. Approval was given for Mountain Lakes Board of Education to provide the 2016-2017 Itinerant Teacher of the Deaf services as indicated below.

Item	Student ID #	Tuition
1.	2016457	\$17,100

6. Approval was given for Greenbrook Family Physicians to provide a series of flu clinics for FRSD, ESC and Maschio’s staff, at no cost to the district.

School	Flu Clinic Dates	Flu Clinic Times
Barley Sheaf	9/19/16	8:15-8:45 am
Frances A. Desmares	9/22/16	8:15-8:45 am
Robert Hunter	9/26/16	8:00-8:45 am
Copper Hill	10/13/16	8:15-8:45 am
J.P. Case	10/17/16	7:30-8:15 am
RFIS	10/20/16	7:30-8:15 am

7. Approval was given for Zufall Health to provide dental screenings for Francis A. Desmares students on September 30, 2016, at no cost to the district.
8. Approval was given for Rutgers Douglass Developmental Disabilities Center to conduct a program evaluation on September 26, 2016 and October 5, 2016 at a cost not to exceed \$6,000.
9. Approval was given for Maxim Healthcare Services to provide nursing services for the 2016-2017 school year at a cost of \$55/hour not to exceed \$65,400.

Aye: Ms. Abbott Dr. Kenny Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Mr. Davidson Ms. Fallon

CORRESPONDENCE

Mr. Davidson stated he received a letter from Ms. Bruder from the New Jersey Department of Education thanking the Board for hosting the Ed Tech Festival.

OLD BUSINESS

None

NEW BUSINESS

Ms. Bruhn noted the Raritan Township Community Day event is Saturday, from 11:00 a.m. to 5:00 p.m. Mr. Bart noted November 5th is the 2nd Annual Comedy Night at the Copper Hill Country Club, sponsored by Flemington-Raritan Education Foundation (FREF).

CITIZENS ADDRESS THE BOARD

Marie Corfield, teacher, asked about the electronic surveillance policy. Dr. Caulfield noted the surveillance cameras are in the vestibule and that the policy is online. We must post signs that we have surveillance on the property. Ms. Corfield thanked the Board for the work done at Robert Hunter Elementary School.

On the motion of Ms. Borucki, seconded by Mr. Davidson, the meeting was adjourned at 7:38 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2016 Board Meetings
September 26 - Public Hearing
October 10 & 24
November 14 & 28
December 12